



Millsaps College

Housing Agreement for the Academic Year 2025 – 2026

This agreement establishes a mutual agreement between the resident student and Millsaps College with regard to living in the residential facilities. Please read through and familiarize yourself with this agreement and any included Addendums. You should also acquaint yourself with policies outlined in *Major Facts*. The document can be found online at the following link: [Major-Facts-8.28.24.pdf](#). Accepting a housing assignment indicates your agreement to adhere to the terms of the agreement.

I. Required Residency Policy

- a. All students who are academically classified as a first-year or second-year student are required to reside in the College residential facilities unless they are married or live with their immediate family in the Jackson metro area. Exceptions to this are unusual and shall only be authorized through the Office of Student Life. First-year students are not allowed to live in fraternity houses during the academic year.
- b. The residency requirement does not preclude the removal of students from the residential facilities and termination of their housing agreement if the resident student is unable to abide by the rules and regulations of the College.
- c. All students residing in College housing must participate in the Dining Services' meal-plan program by enrolling in an On-Campus Meal Plan.
- d. If a first or second-year student is found to be living off campus and does not meet the aforementioned stipulations under letter A, the College reserves the right to bill the student up to a year's worth of on-campus housing fees.

II. Eligibility

- a. Any person who has been admitted and will be enrolled as a full-time student may enter into this agreement with the College.
- b. If a residential student fails to enroll or fails to pay fees, and this results in the loss of status as an enrolled student, the housing agreement is terminated.
- c. A residential student may not sublet or rent a room assignment to them or permit another person to share a private room to which they are assigned.
- d. A residential student whose housing agreement is terminated by the College due to conduct related matters will be responsible for the entire semester's fees.

III. Period of Agreement

- a. This agreement is for the entire academic year and, when approved, entitles the applicant to a space in the residential facilities. This excludes summer terms.
- b. Belongings may be left in assigned rooms during periods when the College and residential facilities are closed and residents are required to leave campus. These include Thanksgiving, Winter Break, and Spring Break. Residential students may not stay in the residential facilities during the aforementioned intersession periods, unless approved in advance by the Office of Student Life. The College reserves the right to assess a daily fee, not exceeding \$50.00 per day, when requests to remain are granted for a particular intersession period. Last minute requests that can be accommodated will result in a fee of \$60.00 per day.

- c. Failure to properly check-out with a member of the Residence Life staff and/or return all keys at the time one vacates their room at the conclusion of the academic year, when transferring, or due to academic suspension will result in a fine.
- d. Residents may not occupy or leave personal belongings in any residential facility before buildings officially open and the student's room is available. All belongings must be removed from the room as part of the check-out procedure. Any belongings left in the residential facility will be disposed of immediately and a fine may be assessed.

IV. Housing Assignments

- a. The College cannot guarantee a student a particular type of accommodation. Assignment to rooms in the residential facilities will be made in accordance with the established policy for priorities, on the basis of available housing space, and upon receipt of the appropriate documentation.
- b. The resident agrees to provide the College with the information and preferences required on the Housing Application for the purposes of hall, room, and roommate assignments.
- c. Requests for assignment with a specific roommate will be honored whenever possible.
- d. First year residents are matched with a first-year roommate using the Housing Application, unless otherwise approved by the Office of Student Life.
- e. A resident is assigned to a room after they have been matched with a roommate or chosen a private/single room, when available.
- f. Double rooms, unless otherwise specified, are to be occupied by two persons. If a vacancy occurs in the assigned room, the remaining resident agrees to accept another roommate as assigned; move to another room if requested; or pay additional charges based on lower occupancy of the room.
- g. The Office of Student Life reserves the right to consolidate available spaces or to assign the double room as a single with a private room fee approved by the College. Consolidation and/or changes in room assignments may also be made to maximize efficient usage of the residential facilities.
- h. The resident understands that the College makes all assignments without regard to race, color, religion, national origin, sexual identity/orientation, veteran status, or age.
- i. The College reserves the right to modify room assignments for disciplinary reasons, health, safety, catastrophe, closing of the facility, or irresolvable incompatibility of roommates and to cancel or terminate this agreement for disciplinary reasons.
- j. The College reserves the right to temporarily or permanently reassign a student for any reason.

- k. ADA accommodations will be considered when the appropriate paperwork from a licensed health care provider has been submitted to the Director of Residence Life and Accessibility Coordinator for review.
- l. Only students may occupy a room space. Additional roommates including spouses, significant others, and children are not permitted. Allowing anyone to reside in your room who is not enrolled at Millsaps College may result in your removal from campus housing.

V. Assignment Changes

- a. Rooms will be occupied only upon assignment by the Office of Student Life and all exchanges, transfers, and vacating of rooms must be approved by the Office of Student Life.
- b. There will be no room changes at any time unless approved by the Office of Student Life.
- c. All residents must receive authorization from the Office of Student Life to cease residing in their assigned room or to move from the residential facility.
- d. The Office of Student Life reserves the right to levy an administrative charge for unauthorized moves and failure to follow proper check-in and check-out procedures. Residents must check-in by the appointed date.
- e. The Office of Student Life reserves the right to assign a student to a room or suite, without consulting the remaining occupants, when a resident withdraws, transfers, or chooses to cancel their agreement.
- f. A student who is found residing in a room that is not their assigned room will be referred through the Student Conduct process and be fined as outlined in *Major Facts*.
- g. No room changes will be made based on age, race, religion, national origin, veteran status, disability, or sexual identity/orientation except as needed to accommodate a diagnosis confirmed by licensed health care providers that is protected by the Americans With Disabilities Act (ADA).

VI. Cancellations, Refunds, and Rate Exceptions

- a. After signing an agreement, if a student transfers or withdraws prior to the first day of classes of the fall semester, room fees for the entire 2025-2026 academic year will be refunded. Room assignments not claimed by the designated move in time will be forfeited.
- b. A student has fourteen days from the date of signing the housing agreement to cancel their room assignment (unless they have claimed their room or the semester has begun, see below). After this time period if an agreement is cancelled, an administrative fee of \$500 may be assessed.
- c. All students who claim their room assignment and key for the semester ("check-in") will be charged room fees, provided they are academically enrolled at the College for that semester.
- d. Room rent will not be refunded after the semester has begun.
- e. Residents who are transferring at the conclusion of the fall semester must notify the Office of Student Life and vacate their rooms before leaving for the Winter Break. Students must schedule an appointment to check out with the Office of Student Life staff, return keys, and should sign the appropriate documentation before departing. Failure to complete these steps

may result in a penalty of the entire spring semester room fee being assessed.

- f. Residents who have been excluded from the College for academic or conduct reasons must vacate their room by the deadline established by Office of Student Life. An appointment to check-out must be made with the Residence Life staff and the appropriate documentation must be completed before departing.
- g. Residents who withdraw or take a Leave of Absence must vacate their room 48 hours after appropriate documentation has been submitted to the College. Students must check-out with the Office of Student Life staff before departing.
- h. Study Abroad Programs
 - i. Students participating in study abroad programs during the fall and/or spring terms forfeit their campus housing assignment and will have both their meal plan and space in the residential facilities cancelled.
 - ii. Students participating in the ISEP study abroad programs during the fall and/or spring terms will be assigned a room with the lowest rate and an on-campus meal plan. Unless otherwise communicated by the Office of Student Life, students who study abroad must vacate their rooms at the conclusion of the semester prior to their departure.
 - iii. The Office of Student Life will be prepared to accommodate housing assignment changes after the study program concludes but cannot guarantee availability in rooms chosen during the housing selection process.

VII. Furnishings, Utilities, and Sanitation

- a. The College agrees to equip residents' rooms with a bed, chest of drawers, closet space, desk, and desk chair.
- b. The College assumes no liability for loss or damage to a resident's personal property due to fire, theft, or other causes. The temporary failure or interruption of water, air, heat, internet, cable TV, or other utilities shall give residents no claim for damages or reduction of rent. **Renters/dorm insurance or coverage under homeowner's insurance is recommended.**
- c. Residents may not move or rearrange any stationary furniture, or remove any authorized furniture from their rooms. Residents may not move any additional furniture belonging to the College into their rooms that was not originally intended to be in that room.
- d. The College reserves the right to levy and collect charges for damages, unauthorized use, or alterations to rooms or equipment.
- e. The resident may not install equipment, make alterations, or provide repairs to their room.
- f. Use of nails and double-sided tape is forbidden. Painters' tape is recommended.
- g. Painting of one's room and the hanging of wall paper is prohibited.
- h. Lofts, cinder blocks, ramps, and other such items that elevate furniture are strictly forbidden. The construction of a loft for use in the resident's room will result in a fine and removal and disposal of the loft by campus personnel at the resident's expense.
- i. The College agrees to provide reasonable amounts of heat, water, and electricity during the agreement

period. Interruptions of any one or all of these services on a temporary basis for reasons of maintenance, repair, or catastrophe will not be considered a breach of this agreement, and the College assumes no responsibility for damages as a result of any interruptions, such as food spoilage. If an interruption occurs, the College agrees to restore the affected service within a reasonable time.

Renters/dorm insurance or coverage under homeowner's insurance is recommended.

- j. TVs are permitted in the residential facilities. If usage of such is deemed disruptive or unsafe, then residents will be instructed to remove the equipment.
 - i. Any TV moved into in a student's room must be with the agreement of the roommate.
 - ii. All TVs must be UL approved, in good working order, and free from hazardous defects.
 - iii. Equipment may not be mounted to the wall of one's room.

VIII. Care of Facilities

- a. The resident agrees to be directly and financially responsible for keeping the room and its furnishings clean and free from damage, to cooperate with roommates in the common protection of property, and to advise the Office of Student Life staff of any deteriorated conditions of the room or its furnishings.
- b. The resident agrees to pay charges when assessed for room damages. This includes special housekeeping/ maintenance services or outside contractor's fees due to misuse or abuse of facilities for which the residents or guests of the resident are responsible. Residents agree to pay an equal portion of charges assessed to all occupants of a room/suite when those persons fail to assume responsibility for the damages.
- c. The College reserves the right to assess residents of a facility, hall or floor the expenses of repair or replacement of any property damaged in common areas used by those residents and their guests, unless the individual, or individuals, responsible for the damage is identified. Students will be notified if such charges are levied
- d. The resident agrees to use public areas and residential corridors in a careful and proper manner and to contribute to the orderliness and cleanliness of all areas used by residents and guests.
- e. The resident agrees to report loss of a room key and to pay the charges for key replacement and changing the locks on the doors affected by the loss of the key or by failure to return assigned key upon check-out/withdrawal. Key fines vary depending on the residence hall in which a student resides and range from \$50.00-\$160.00.
- f. Fraternity members share responsibility for the condition of their house and yard. Per the *Fraternity Housing Manual*, distributed to officers and advisors, any damage and cleaning concerns, above normal wear and tear, will be divided and charged to all members, including those living in other campus residential facilities or off-campus. The total may be doubled and a punitive fine assessed.

IX. Rules, Policies, and Regulations

- a. Violations of any of the policies outlined below will result in referral through the Millsaps College Student Conduct System. The Millsaps College Student Code

of Conduct, located in *Major Facts*, outlines the Conduct process. Violations of residence hall policies are viewed as violations of the Code of Conduct and will be handled as such.

- i. Physical Threat
 - 1. Physically abusing, detaining, intimidating, or threatening any person in the College community or their guests constitutes a physical threat. This regulation applies to any College function within the residence hall area, including residence halls, courtyards, the Bowl, and adjacent areas.
- ii. Disorderly Conduct
 - 1. Infractions of this rule include disrupting students attempting to study or sleep and/or disrupting student residence hall activities. Quiet hours are maintained from 10:00 p.m. to 7:00 a.m. Monday-Thursday, Midnight-10:00 am Friday and Saturday. Courtesy hours are in effect 24 hours a day in all halls. 24-hour quiet hours will be in effect the week of and the week preceding final exams.
- iii. College Officials (i.e. Office of Student Life staff, Campus Safety officers, etc.)
 - 1. Deliberately resisting or refusing to obey identified College officials in their line of duty and failure to properly identify yourself when asked by a College official is a violation of the Code of Conduct.
- iv. Alcohol
 - 1. A student may consume alcoholic beverages only within the privacy of their room in the residential facility and only in accordance with the Mississippi state law which prohibits the drinking of alcoholic beverages for those under 21 years of age. Regardless of age and state law regulations, no student is allowed to consume alcoholic beverages outside the confines of a student's room.
 - 2. Students are legally responsible for their actions and all mental and physical conditions, including those induced by alcoholic beverages. This includes the actions of one's guests.
 - 3. Open containers of alcohol are not permitted in hallways, lounges, stairwells, or areas adjacent to the residential facility.
 - 4. Registered events may provide exceptions to the above alcohol regulations for students 21 years of age or older.
- v. Drugs
 - 1. Federal, state and local laws prohibit the use and possession of controlled substances, and they are not permitted on campus. The possession, use, distribution, or sale of illegal drugs will result in sanctions and/or penalties in accordance with the Code of Conduct.
 - 2. Students are legally responsible for their actions in all mental and physical conditions, including those induced by drugs.
- vi. Theft
 - 1. Violations of this regulation include the theft of property owned by an individual and/or furnishing provided by the College in the

- residential facilities. This includes removing and transporting College property from its authorized location.
2. The College is not responsible for the theft of individual student's belongings. Each student should insure their own property. **Renters/dorm insurance or coverage under homeowner's insurance is recommended.**
- vii. Bikes/Scooters/Skateboards
1. Bicycles, scooters and skateboards may not be parked in exit/entry ways, corridors, stairways, or beside doors. Gasoline-powered bikes and motorcycles are not permitted inside buildings. Any bicycles, scooters or skateboards remaining after the residential facilities officially close in May will be removed.
 2. Use of bicycles, scooters and skateboards inside the residential facilities is prohibited and may lead to referral through the conduct process.
- viii. Pets
1. The only animal allowed in the residence halls is fish (5 inches in length or smaller) contained in small aquariums, no larger than 3 gallons.
 2. Service Animals and Emotional Support Animals must be approved prior to being brought to campus. Students are required to complete and submit all of the necessary documents each academic year with the Office of Student Life before consideration is given. If approved, the owner is expected to follow all procedures and protocol outlined in the documentation provided by the aforementioned offices. Only one animal is permitted per student.
- ix. Visitation policy
1. Visitation is a privilege offered to students living in the residential facilities. All visitors must be escorted at all times. Specific hours of visitation can be obtained from the Office of Student Life staff or can be found in *Major Facts*.
- x. Guest Policy
1. While guests are on-campus, student hosts are responsible for their guests' actions. Residents are permitted to have overnight guests of the same gender in their rooms, limited to no more than three nights, five times per semester. Residents are expected to accompany their guests within the residential facilities at all times during visits.
 2. Hosting overnight guests must be with the agreement of the roommate and/or suitemate(s).
- xi. Solicitation
1. Solicitors and tradesmen are prohibited from entering the residential facilities for the purpose of transacting business.
 2. Students may not run personal business out of residential facilities and may not solicit anyone in the residential facilities.
- xii. Advertising
1. Campus organizations may post appropriate campus-related materials in the residential facilities, but such materials must first be approved by the Office of Student Life.
- xiii. Appliances and Prohibited Items
1. Any appliances, extension cords, or power strips must be UL approved with the label visible.
 2. Small cooking appliances with closed coils or closed heating elements may be used in residence hall rooms (i.e. hot air popcorn poppers and single serving coffee makers (i.e. Keurigs).
 3. Refrigerators may not exceed 4.0 cu. ft. capacity.
 4. Non-college installed A/C units or ceiling fans are prohibited.
 5. Microwaves are permitted, but must be low-wattage (under 900W).
 6. Prohibited items include, but are not limited to: candles, incense, scented wax warmers, wall/contact paper, washi tape, air fryers, hover boards, indoor grills, fireworks, kerosene/oil lamps, multi-cup coffee makers, hot plates, open-coil heaters, waterbeds, immersion coils, rice cookers, satellite dishes, window units, toaster ovens, toasters, firearms, hunting equipment (i.e. rifles, bows, etc.), air rifles, street signs, LED/Christmas lights, halogen lamps, electrical receptacles without surge protectors, dart boards, live Christmas trees, and personal mattresses.
 7. To preserve the uniform appearance of the community, all window blinds visible from the exterior must be those provided by Millsaps College. Drapes and other window coverings are permitted as long as they are solid in color with no graphics and are installed in a manner which does not alter the appearance of the building exterior or cause damage to the room walls, windows, etc. Aluminum foil, including privacy film or similar window coverings are not permitted on windows. No items (including, but not limited to flags, banners, signs, or other items) shall be displayed, hung from, attached to, or placed outside of windows.
 8. Nothing is to be affixed/mounted/placed outside of a resident's room, inside or outside the building. This includes, but is not limited to: satellite dishes, air conditioning units, flags/banners, amateur radio antennas, TV antennas, weather tracking devices.
- X. Storage
- a. There is no additional campus storage available to students outside of the period of agreement (reference Section III).
 - b. The College reserves the right to dispose of all stored items not properly claimed or items left in rooms after the residential facilities have officially closed at the expense of the student.
 - c. Residents in College-managed fraternity houses may not store personal items in any area of the house including, but not limited to, chapter rooms, closets,

or parlors. Officers are responsible for seeing that all members, including those not residing in the house, are aware of this policy.

- i. The College reserves the right to dispose of all stored items not properly claimed or items left in rooms, storage closets or any common areas after the residential facilities have officially closed at the expense of the student and/or members of the chapter.

XI. Keys

- a. Keys may not be lent or made available to anyone other than an assigned resident of that room.
- b. There is a lockout fee for residents requiring a staff member to admit them to their room. These fines are listed in *Major Facts*.

XII. Entry

- a. The College reserves the right for authorized personnel to enter a student's room for regular inspections, to make repairs, to determine occupancy, and in an emergency. Authorized personnel may seize items related to illegal activity or those that violate College policy. Residents need not be present during these times of entry.
- b. Forced or unauthorized entry into any residential facility or resident's room is prohibited. Forced entry is defined to encompass any force exerted against a person or physical structure.

XIII. Room Searches and Inspections

- a. Room searches by civil authorities may be conducted in accordance with local, state, and federal law.
- b. Room searches by College authorities may be conducted under the following circumstances:
 - i. A College official, actually observing what they reasonably believe to be a violation of this housing agreement, the code of conduct, the policies of the College, or of civil law, may pursue the suspected student.
- c. On-campus housing units or other campus facilities may be searched upon the receipt of written authorization from College officials. Written authorizations may be issued from the Vice President and Dean of Students, the Vice President for Finance, the Provost and Dean of the College, the Director of Campus Safety, or the President of the College. The written authorization should identify the area to be searched, the nature of the material or matter being searched.
- d. If the occupants of the area are not present following a reasonable effort to effect personal service of a written authorization, then the room may be entered by means of a master key providing that the issuing authority is present. The presence of the student assigned to the room is preferred but not mandatory at the time of the search. The reason for and the procedures of the search will be explained to the occupant of the room prior to the search if occupants are available. All areas of the room are subject to search.
- e. A College official shall be held free from any liability for invasion of privacy, when, as a person of reasonable and prudent caution, and in cases of imminent danger, they may enter residence hall rooms for purposes of protecting the welfare of the College or the safety of its students and property.

- f. The occupant(s) of the room may remain present in the room during the search procedure unless, as determined by the College official, the student hinders the efforts of the College official(s) conducting the search.

- g. Searches of automobiles will follow the same procedure.

- h. Residence Life staff will conduct routine inspections of student rooms throughout the academic year. The purpose of these inspections is to identify and address any health, safety, compliance, sanitation and/or maintenance issues, and at times to see that closing protocol has been followed.

XIV. Fines

- a. The College, through the Office of Student Life, reserves the right to levy and collect disciplinary fines and charges for violations of established conduct regulations or provisions of this Housing Agreement.

XV. Student Responsibility

- a. Residents are responsible for conduct in accordance with College policy and regulations.
- b. Residents are responsible for knowing College residence life policies, and additional policies and regulations that the Office of Student Life may specify for the safety, care, cleanliness, and preservation of good order in the halls.

XVI. Hall Closings

- a. Students must vacate the residential facilities 24 hours after their final exam.
- b. Students who do not vacate the residence halls at the appropriate times will be fined at the discretion of Office of Student Life staff. If the student does not vacate within a reasonable amount of time, the student will be removed from the residential facilities by Campus Safety and have a conduct hearing upon return from the break.

XVII. Smoking

- a. All Millsaps residential facilities are "smoke and vape free." If a student is caught smoking on porches, in the hall, staircases, or in a courtyard they will be reported and fined accordingly.

XVIII. Door Propping Protocol

- a. If a student is found propping open a door to a residential facility with any material (including, but not limited to trash cans, shoes, adhesive material, bottles, etc.) they will be referred through the conduct process and be required to pay for any damages to the door.
- b. If an entire floor or building is found with a propped door more than 3 times, after adequate notification has been made to the floor, hall, and if steps have been unsuccessful in identifying the perpetrator, the floor or building will be fined for each subsequent time a door is discovered propped after a third offense. If the perpetrator is discovered within the academic semester in which the billing occurs, the fines will be removed from the entire hall or floor and assessed to the individual.

XIX. Safety Equipment

- a. Students found tampering with safety equipment including, but not limited to maglocks, fire extinguishers, smoke detectors, and cameras will be referred through the conduct process and will receive consequences that may include significant fines, loss of housing, or loss of enrollment.

- b. Should a resident of Millsaps College be found to have covered their smoke detector/fire alarm or tampered with safety equipment, they will be fined a non-negotiable fine of \$200.00 issued through the Millsaps Code of Conduct Process.
- c. Failure to evacuate during a fire drill or real evacuation will result in Student Conduct action in addition to a non-negotiable fine.

XX. Residential Probation

- a. Residential Probation is a sanction that may be levied specifically in relation to residential facility violations, such as, but not limited to: obtaining illegal entry into a building during a break period, propping doors, and multiple quiet hour or visitation violations. Residential Probation puts a student on warning if they commit another offense while on probation, they may lose their on-campus housing for that semester or year without monetary compensation. Residential Probation can be accompanied by a fine.

XXI. Liability and Rights of The College

- a. The College does not assume responsibility for the resident's or other person's loss of money or valuables or for the loss of, or damage to, personal property. The College shall not be liable for injury to the resident or their guests occurring in the residential facilities, assigned room, or on the grounds of the institution. It is recommended that the resident contact an insurance carrier concerning the availability of protection against such losses.
- b. The College does not assume responsibility for the resident's or other person's loss of money or loss/damage to valuables as a result of storage and/or shipping of items to a student's primary residence as a result of emergency closures of residential facilities and/or termination of on-campus activity (public health emergency, etc.).
- c. **Renters/dorm insurance or coverage under homeowner's insurance is recommended.**
- d. The College retains the right to require the resident to leave the College premises if the College feels that circumstances warrant such action. The resident agrees to defend, indemnify and hold harmless the College, its governing board, officers, directors, employees and agents from and against any loss, damage, liability, claim, demand, suit or cost of any nature.
- e. The resident, intending to be legally bound, hereby, for themselves, their family, their heirs, executors, and administrators, forever waives, releases and discharges any and all rights and claims for injuries, damages, and causes of suitor action, known, or unknown, that they may have against Millsaps College or its employees.

XXII. Curtailment

- a. In the event that College buildings, property or facilities shall be destroyed or substantially damaged by fire or other casualty, the Lessee shall be obligated to pay the fees herein above stipulated only for those services which shall have occurred prior to said casualty. The Lessee hereby waives any claim for damages or compensation resulting from fire, casualty, or other circumstances causing curtailment of the agreement. **Renters insurance or coverage under homeowner's insurance is recommended.**

XXIII. Hold Harmless

- a. The student agrees to release Millsaps from any and all damages, liability, claims, expenses, or loss (collectively, "Claims") resulting from or arising out of the use of space within campus housing, including those related to the potential exposure to communicable diseases, including but not limited to COVID-19, and to indemnify and hold harmless the college, its agents, and employees from any Claims resulting from or arising out of the breach of the terms and conditions of the housing agreement. The student understands that by residing in Millsaps College housing, they are assuming the risks associated with communal living and, as in any shared living environment, those risks include potential exposure to communicable diseases, including but not limited to COVID-19.

XXIV. Severability

- a. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

XXV. Governing Law

- a. This Agreement shall be construed and enforced in accordance with the laws of the State of Mississippi, without regard to the conflict of law's provisions thereof.

XXVI. Addendum A to Housing Agreement

- a. **COVID-19 AND PUBLIC HEALTH-INFORMED POLICIES**
 - i. Millsaps College, its agents, and employees (collectively, "Millsaps" or "College") aims to deliver its mission while protecting the health and safety of our students and minimizing the potential spread of disease within our community. As a resident of Millsaps housing, the 2019 Novel Coronavirus ("COVID-19") and/or similar public health crisis may impact the student's housing experience as Office of Student Life continues to make public health-informed decisions. The below policies and guidelines are incorporated into the housing agreement and are applicable to all residential students. As always, we will endeavor to update the student with timely information about specific health and safety guidance important for our residential students.
 - ii. **Health and Safety.** We expect that all members of the Millsaps community—residents, staff and visitors—act in a manner that demonstrates respect and consideration for those around them, including respect and consideration for the health and safety of all community members. All residential students are prohibited from creating a health or safety hazard within Millsaps housing, and the College may request or require a resident to leave their assigned space, pursuant to the terms herein, if their continued presence in the housing community poses a health or safety risk for community members. Residential students are required to comply with health and safety laws,

orders, ordinances, regulations and health and safety guidance adopted by the College or Office of Student Life as it relates to public health crises, including COVID-19. This guidance will evolve as the public health crisis evolves and may include, but is not limited to, social distancing, limitations on mass gatherings, wearing a face covering, COVID-19 diagnostic and surveillance testing (including before or upon arrival to campus), contact tracing, disinfection protocols, limitations on guests into residential facilities, and quarantine/isolation requirements (including before or upon arrival to campus). Adherence to health and safety requirements applies to all residents, staff and visitors and extends to all aspects of residential life, including bedrooms, bathrooms, community kitchens, lounges, computer rooms, courtyards and other common spaces.

- iii. Quarantine/Isolation/Separation. At any time, the College may request or require a resident to leave their assigned space when that resident's continued presence in the housing community poses a health or safety risk for community members. Residential students are required to comply with requests from the Office of Student Life to leave their assigned space due to COVID-19 or other public health emergencies, and failure to do so is a violation of their housing agreement and may subject a student to emergency removal from their assigned space. Not all residential rooms or halls are appropriate for self-quarantine or self-isolation, and in those situations where a student is recommended to self-quarantine or self-isolate, students may not be permitted to continue residing in their residential space and will be provided alternative housing arrangements as needed and as described herein. Removal from Millsaps housing to isolate or quarantine does not constitute a termination of a residential student's housing agreement.
- iv. De-Densifying Efforts. Residential students are required to comply with any de-densifying efforts needed on campus due to COVID-19 or other

public health emergencies, including, but not limited to, the relocation of all or some residential students. Relocation does not constitute a termination of a residential student's housing agreement. In the event of a relocation due to quarantine or de-densifying efforts, residential students shall first make best efforts to arrange alternative housing arrangements with their families or other suitable off-campus locations. If such arrangements are not possible, Millsaps may relocate all or some residential students to alternative Millsaps on-campus housing. In the event Millsaps must relocate students as part of a de-densifying strategy due to public health concerns for an extended period of time and alternative Millsaps on-campus housing is not available, Millsaps will arrange off-campus housing for impacted students as appropriate and based on information available at that time and in the College's sole discretion.

- v. Dining Services. Dining services, including where and how such services will be offered to residential students, is subject to the discretion of the College and is subject to modification to address public health concerns. Due to health and safety guidance adopted by the College, the College may limit the occupancy of dining halls, limit the amount of time students may remain within dining facilities, or make other operational adjustments as needed to address health and safety concerns.
- vi. Cleaning. Millsaps will continue to implement and modify its cleaning protocols to address COVID-19 or other public health emergencies in the interest of minimizing the spread of disease. The Office of Student Life will educate and inform residential students on appropriate cleaning protocols within their assigned spaces to reduce the spread of COVID-19 within residence halls.

XXVII. Termination. Upon reasonable notice, the College reserves the right to terminate housing agreements due to public health emergency needs, including but not limited to COVID-19.

IMPORTANT DATES AND INFORMATION FOR RESIDENTIAL STUDENTS

FALL SEMESTER

August 11, 2025	Residence halls open for first-year and transfer students
August 12, 2025	Residence halls and fraternity houses open for returning students
November 21 - 29, 2025	Residence halls and fraternity houses closed for Thanksgiving break
December 4 - 10, 2025	Students check-out of residence halls and fraternity houses 24 hours after final exams
December 11, 2025	Residence halls and fraternity houses close for Winter Break

SPRING SEMESTER

January 11, 2026	Residence halls open for transfer student and returning students
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March 6, 2026	Residence halls and fraternity houses close for Spring break
March 6 – 14, 2026	Residence halls and fraternity houses closed for spring break
May 1 – 6, 2026	Final exams. First-year students, sophomores, and juniors check out 24 hours after their last exam
May 7, 2026	Residence halls and fraternity houses close for non-graduating students
May 9, 2026	Residence halls and fraternity houses close at 5 p.m. for graduates

Policies/dates are subject to change during the course of the year by the Office of Student Life, but students will receive proper notification of any changes. Students are responsible for any and all residence hall policies in *Major Facts*.

By signing below, I agree that I have read and will abide by the terms of the 2025 - 2026 Millsaps Housing Agreement, including any addendums and supplemental information.

Signature

Date

Printed Name

ID Number